

JOINT ORDER N° **00011** /JO/ MINEPIA - MINESUP OF **19 JUL 2018**
ON THE SYSTEM OF STUDIES AND EVALUATIONS AT LIMBE NAUTICAL ARTS AND FISHERIES
INSTITUTE.

**THE MINISTER OF LIVESTOCK, FISHERIES AND ANIMAL INDUSTRIES
AND
THE MINISTER OF HIGHER EDUCATION,**

Mindful of the Constitution;
Mindful of the 1995 International Convention on Standards of Training, certification and watchkeeping for Fishing Vessel Personnel (STCW-f of 1995);
Mindful of ILO Convention n°198 on Work in Fishing, of 16 November 2007;
Mindful of Directive n° 01/06-UEAC-019-CM-14 on the application of the LMD system (Licence (Bachelor's degree), Master (Master's degree), Doctorat (Doctorate)) in Universities and Higher Education Institutions in the CEMAC region;
Mindful of Directive n° 02/06-UEAC-019-CM-14 concerning the organisation of University Studies in the CEMAC region within the framework of the LMD system;
Mindful of Law n°2001/005 of April 16, 2001 on the Orientation of Higher Education;
Mindful of Decree n°93/027 of 19 January 1993 on the Common Provisions for Universities, amended and Supplemented by Decree n° 2005/342 of 10 September 2005;
Mindful of Decree n° 2011/408 of 9 December 2011 on the organisation of the Government, amended and supplemented by Decree n° 2018/190 of 02 March 2018;
Mindful of Decree n° 2011/409 of 9 December 2011 on the formation of the Government;
Mindful of Decree n° 2012/382 of 14 September 2012 on the organisation of the Ministry of Livestock, Fisheries and Animal Industries;
Mindful of Decree n° 2012/433 of 1 October 2012 on the organisation of the Ministry of Higher Education;
Mindful of Decree n° 2015/434 of 2 October 2015 on the organisation of the Government, modified and completed by decree n° 2018/190 of 2 Mars 2018;
Mindful of Decree n° 2015/374 of August 12, 2015 on the creation, organisation and functioning of the Limbe Nautical Arts and Fisheries Institute;
Mindful of Order n° 99/0055 / MINESUP / DDES of 16 November 1999 on general provisions applicable to the organisation of teaching and evaluations in the Universities of Cameroon amended and supplemented by Order No. 00/0036 / MINESUP / DDES of 26 June 2000;
Mindful of Order n° 006/0014 / MINESUP / DDES of 2 February, 2006 on the establishment, System of studies and Vocational Degree Assessments in State Universities and Private Institutions of Higher Education in Cameroon;
Mindful of Order n° 18/00035 / MINESUP / SG / DDES / DAJ of 29 January, 2018 on the organisation of the Bachelor's degree, Master's degree, Doctorate / PhD system (LMD) in higher education in Cameroon;
Considering Resolution n°003 / RES / 2016 / PCD / CD3 / LINAFI of 23 September 2016, on

the adoption of the organizational chart of Limbe Nautical Arts and Fisheries Institute;
Considering Resolution n° 005/ RES /2018 / PCD /CD05/ LINAFI of 27 June 2018, concerning the adoption of the System of Studies of the Limbe Nautical Arts and Fisheries Institute;

HEREBY ORDER:

CHAPTER I
GENERAL PROVISIONS

ARTICLE 1.-This decree governs studies and evaluations at the Limbe Nautical Arts and Fisheries Institute, abbreviated and hereinafter referred to as "LINAFI".

ARTICLE 2.- Studies at LINAFI are carried out in the initial and continuous training cycles.

ARTICLE 3.-Access to LINAFI is guaranteed to persons who fulfil the academic and/or professional conditions required by the legislation and regulations in force.

CHAPTER II
TRAINING FIELDS AND CYCLES

ARTICLE 4.- (1) LINAFI offers training in the field of Fisheries and covers the following programmes:

- Fishing: the Initial Exploitation of Fishing Units, Maritime Navigation, Fishing and Armament of vessels;
- Marine Mechanics: the Exploitation of machines, piloting, the Maintenance of fishing vessels and Nautical and Industrial Equipment;
- Fisheries Technology: the Techniques of fishing and Fishing Gears, Fisheries Industries and Quality Control;
- Fisheries Management: Fisheries Administration and Management;
- Aquaculture: the Development of Techniques of fish Reproduction and Nutrition.

(2) Other programmes may be created as and when required by a joint order of the Minister in charge of Fisheries and the Minister of Higher Education in accordance with the regulations in force

ARTICLE 5.- (1) LINAFI has two cycles of initial training:

- University Technology Diploma cycle
- The Professional Bachelor's degree cycle.

(2) These cycles allow the students to acquire progressively greater autonomy and specialization.

(3) The opening of the cycles in a given programme, is authorized by the Minister in charge of Fisheries and the Minister of Higher Education, in accordance with the regulations in force.

ARTICLE 6.- (1) LINAFI also has a cycle for continuous training.

(2) The cycle for continuous training is made up of specializations and all other types of trainings agreed by the Board of Directors of the Institute, in view of increasing the professional knowledge and output of agents and senior officials in the domain of fishing.

(3) LINAFI can organise trainings in its domain of competence.

ARTICLE 7.- (1) LINAFI prepares for the following diplomas:

- The University Technology Diploma;

- The Professional Bachelor's degree.

(2) Internships and trainings organised as part of the continuous training are subject to the end-of-course certificates issued by the Minister in charge of Fisheries and co-signed by the Director of LINAFL.

(3) In addition, the standard of teaching, certification and watchkeeping (STCW) basic certificates may be issued to learners as part of their training, in accordance with the procedures defined by the Board of Directors.

ARTICLE 8.-(1) Studies in the University Technology Diploma cycle are sanctioned by a University Technology Diploma.

(2) The University Technology Diploma confers the rank of :

- Fishing lieutenant for the fishing programme;
- Class 3 marine engineering Officer for the Marine Engineering programme;

ARTICLE 9.-(1) Studies for the Professional Bachelor's degree are sanctioned by the Professional Bachelor's degree.

(2) The Professional Bachelor's degree confers the rank of:

- Class 2 fishing captain for the fishing programme;
- Class 2 Marine engineering Officer for the marine Engineering programme;

ARTICLE 10.- The University Technology Diploma cycle has a duration of at least four (4) semesters which includes :

- Theoretical lessons;
- Practical work;
- Tutorials;
- The student's personal work;
- Internships in a professional environment;
- An internship report.

ARTICLE 11.- The Professional Bachelor's degree cycle has a duration of at least two (2) semesters which includes:

- Theoretical lessons;
- Practical work;
- Tutorials;
- The student's personal work;
- Internships in a professional environment;
- End of course dissertation.

ARTICLE 12.-(1) As part of the professional career at LINAFL, holders of the University Technology Diploma in Fisheries and in Marine Engineering are recognized as class 3 officers in their respective specialties.

(2) Holders of the University Technology Diploma in Fisheries and in Marine Engineering who have completed at least twelve (12) months of effective sea service are, in collaboration with the Ministry in charge of transport, eligible to obtain the Class 3 officer certificate of competence.

(3) Holders of the class 3 officer certificate, after 2 semesters of continuous training and 18 months of effective sea service, are in collaboration with the Ministry in charge of transport, eligible to obtain the class 2 officer certificate of competence.

(4) Holders of the class 2 officer certificate of competence, after 2 semesters of continuous training and 18 months of effective sea service, are in collaboration with the Ministry in charge of transport, eligible to obtain the class 1 officer certificate of competence.

ARTICLE 13 .- (1) As part of the professional career at LINAFAI, holders of a Professional Bachelor's degree in Fishing or Marine Engineering, having completed at least thirty (30) months of effective sea service, are in collaboration with the Ministry in charge of transport, eligible to obtain the class 2 officer certificate of competence.

(2) Holders of the class 2 officer certificate of competence, after 2 semesters of continuous training and 18 months of effective sea service, are in collaboration with the Ministry in charge of transport, eligible to obtain the class 1 officer certificate of competence.

CHAPTER III **CONDITIONS OF ADMISSION**

ARTICLE 14 .- (1) Admission to the cycle of University Technology Diploma is done through a competitive entrance examination opened to Cameroonians and foreign candidates holding one of the following certificates:

- The Baccalauréat de l'enseignement general scientifique ou technique Industrielle excluding that of Textile and Clothing;
- Brevet de Technicien en Technique Industrielle excluding that of textile and Clothing;
- The General Certificate of Education "Advanced Level" obtained in at least two science subjects;
- Any other certificate recognized as equivalent by the minister of higher education.

(2) Admission into the Professional Bachelor's degree is done in the third year through the study of files by a jury whose President is the representative of the Ministry in charge of Higher Education and the Vice-President, the representative of the Minister in charge of Fisheries. It is open to Cameroonians and foreign candidates holding one of the following certificates:

- The University Technology Diploma in relation to the field solicited;
- Brevet de Technicien superieur whose profile is consistent with the requested option
- The Bachelor's degree from Faculties whose profile is consistent with the requested option;
- Any other certificate recognized as equivalent by the minister of higher education.

ARTICLE 15.- Cameroonians and foreign candidates introduced by an organisation are recruited through the study of files, within the limit of the quota fixed by a joint order of the Minister of Fisheries and the Minister of Higher Education, depending on the number of places for the competitive entrance examination as referred to in Article 14 above.

ARTICLE 16.-The number of places as well as the conditions for admission and the required qualifications according to specialties are defined by a joint decision of the Minister of Fisheries and the Minister of Higher Education.

ARTICLE 17.-The recruitment of candidates for continuous training and refresher courses is organised by the Director of LINAFAI through the study of files.

ARTICLE 18.-Cameroonian students as well as foreign nationals admitted to LINAFAI pay tuition fees whose amount is fixed by the Board of Directors.

CHAPTER IV
ON THE SYSTEM OF STUDIES

ARTICLE 19.- Studies at LINAFL are organised per programme and per level. Each level, which corresponds to two (2) semesters of study, consist of Course Units (CU).

ARTICLE 20. - (1) The Course Unit is the basic structure of teaching and evaluation.

(2) It includes Lectures, Tutorials, Practical Work, Personal Work of the Student, Internships in a professional environment, internship reports or end of course dissertation, under the supervision of teachers and professionals.

ARTICLE 21.- (1) Each CU has a value defined in number of credits, each credit corresponding to 15 hours of teaching.

(2) The number of credits allocated for each semester is 30 for all the course units of the semester and 60 for all the CU of each level.

(3) Each CU corresponds to an hourly volume of 45 to 90 hours of Lectures, Tutorials, Practical Work, Personal Work of the Student, Internships in a professional environment as well as the time devoted to Continuous Assessments.

ARTICLE 22. - (1) The University Technology Diploma shall consist of at least four (4) semesters, or 120 credits.

(2) The Professional Bachelor's degree shall have at least two (02) semesters, or 60 credits.

ARTICLE 23. - The academic programme taught at LINAFL and developed in collaboration with the professional community, are evaluated every five (05) years from the date of their entry into force.

CHAPTER V
ON THE SYSTEM OF EVALUATIONS

ARTICLE 24. - (1) The course assessment follows the lessons taught. It is organised throughout the semester.

(2) Each CU may be assessed when at least 80% of the prescribed hourly volume has been taught.

(3) When it is (CU) accompanied by Continuous Assessments, Practical Work and/or Personal Work of the Student, the latter must have been carried out at 100%.

ARTICLE 25. - Depending on the nature and objectives of the CU, the assessments are organised as follow:

(a) Practical Work: it consists of a series of practical works or preliminary projects imposed on the student.
(b) Examination:

- Theoretical course units comprise two elements: Continuous Assessments which account for 30% of the points and a final examination accounting for 70% of the points;
- When a CU includes theoretical and practical lessons, the final mark of the course is obtained by considering the mark of the Practical work for 30%, the Continuous Assessment mark for 20% and the final examination mark for 50%;

- If in addition, the CU includes the Personal Work of the Student, the final mark of the course is obtained by considering the mark of the Practical work for 20%, the Continuous Assessment mark for 20%, the mark of the Personal Work of the student for 20% and the final examination mark for 40%.

(c) A minimum of two (02) Continuous Assessments of a maximum duration of two hours is required for each CU and a single final examination of a maximum duration of four hours covering the entire course unit content.

ARTICLE 26. - (1) The assessment of the internship report or the final dissertation shall be done through an oral presentation or a public defence in front of a duly constituted jury. It can only take place when all the courses have been validated.

(2) The internship in a professional environment constitutes a course unit.

(3) A failure in this CU inevitably leads to a repeat of the internship.

Article 27. - Capitalisation of the credits of a CU occurs when the overall average of all constituent elements obtained is equal to or greater than 60/100. It can occur:

- either directly when the student has obtained an average of 60/100 or more in each of the constituent elements;
- or by way of compensation between the constituent elements of the course. In this case the mark to be compensated must be at least greater than or equal to 50 / 100.

ARTICLE 28. - (1) A capitalised CU is definitely acquired. Any capitalised CU carries the corresponding credits.

(2) In addition to the numerical score, the capitalisation of a CU is accompanied by one of the following grade:

Mark/20	Mark /100	Mark/4	Grade	Description
[18 -20]	[90 -100]	4.0	A+	Excellent
[16 -18[[80 -90[3.7	A	Very Good
[14 -16[[70 -80[3.3	B+	Good
[13 -14[[65 -70[3	B	Fairly Good
[12 -13[[60 -65[2.7	B-	Fairly Good
[11 -12[[55 -60[2.3	C+	Average
[10 -11[[50 -55[2.0	C	Average
[09 -10[[45 -50[1.7	C-	Insufficient
[08 -09[[40 -45[1.3	D	Poor
[06 -08[[30 -40[1.0	E	Very Poor
[00 -06[[00 -30[0.0	F	Failed

ARTICLE 29. - (1) A level is validated when the student capitalises 100% of the credits at that level. However, the student is allowed to enrol for CU in the higher level if he / she has capitalised at least 75% of the lower level credits and has a General Point Average of at least 3/4.

(2) Overlap is not possible between the University Technology Diploma cycle and the Bachelor's degree cycle.

ARTICLE 30. - (1) All CU of the various cycles must be capitalised to be qualified for the diploma.

(2) The ranking of the students in order of merit shall be in relation to the General Point Average of the normal session.

ARTICLE 31. - Group or individual examinations shall be organised at the end of each semester in normal session and in resit session.

ARTICLE 32. - (1) The resit session is organised following the publication of the results of the normal session.

(2) The mark obtained at the resit session replaces the mark of the normal session, capitalised or not.

ARTICLE 33. - (1) Only students who are duly registered, who have followed the lessons and undergone the various Continuous Assessments in accordance with the regulations in force are authorized to be evaluated;

(2) Students who have not capitalised the CU of one semester at the normal session are entitled to take part in the resit session.

(3) However, in the event of a duly justified incapacity, the Director of LINAFLI may authorise the student who could not be evaluated on a CU to attend the resit session.

ARTICLE 34. - (1) The organisation and the management of Continuous Assessments are the responsibility of the Divisions in charge of training.

(2) The organisation and the management of examinations fall within the competence of the Director of LINAFLI.

ARTICLE 35. - (1) The Director of LINAFLI forms a jury by level for each examination session upon proposal by the Head of Division of Initial Training.

(2) It is composed of a President, a Vice-President and members who are permanent teachers.

(3) The jury of the level decides on the final results for each CU, assesses and decides on compensations. No result can be published without the prior approval of the jury.

ARTICLE 36. - (1) A graduation jury, responsible for declaring the admission to the diploma, is formed at the end of each cycle by the Director of LINAFLI and the diplomas are established in accordance with the regulations in force.

(2) The graduation jury checks whether all the students who have validated the highest level have also validated the lower level. A report of the results is drawn up in three copies duly signed by its members as well as a list of the students declared admitted to the diplomas sanctioning the cycle, and submitted to the Academic Council and the Board of Directors for approval.

ARTICLE 37. - (1) The decisions of the graduation jury are sovereign. However, any errors are subject to correction by the jury on the basis of supporting documents.

(2) If necessary, the graduation jury examines the applications and decides. As such, they have a period of seventy-two (72) hours for the processing and publication of the results of the said requests.

CHAPTER VI
MISCELLANEOUS, TRANSITIONAL AND FINAL PROVISIONS

ARTICLE 38. - By way of regularization, this decree validates the teaching programmes (courses) and examinations provided by LINAFI prior to the date of its signature.

ARTICLE 39. - The Board of Directors, if necessary, sets the rules and specificities of the training within the framework of the study regulations.

ARTICLE 40. - The present decree enters into force as from the academic year 2018 -2019

ARTICLE 41. - All previous provisions contrary to those of the present Order are repealed.

ARTICLE 42. - The Director of the Limbe Nautical Arts and Fisheries Institute is responsible for the execution of this order, which will be registered, published and inserted in the Official Gazette in French and in English.

Yaoundé, the **19 JUL 2018**

THE MINISTER OF HIGHER EDUCATION



Jacques Famo Ndongo

**THE MINISTER OF LIVESTOCK, FISHERIES
AND ANIMAL INDUSTRIES,**



Docteur TAÏGA